



# Spanish Springs Citizen Advisory Board Meeting Agenda

March 9, 2016 at 6:00 P.M.

Spanish Springs Library (7100A Pyramid Lake Highway)

Spanish Springs, NV 89436

**Accessibility.** The meeting location is accessible to the disabled. If you require special arrangements for the meeting, call the Office of the County Manager, (775) 328-2000, two working days prior to the meeting.

**Following the agenda.** All number or lettered items on this agenda are hereby designated for possible action as if the words for possible action were written next to each, except for items marked with an asterisk (\*). Items on this agenda may be taken out of order, combined with other items, discussed or voted on as a block, removed from the agenda, moved to another agenda of another later meeting as discretion by the Chairman.

**Public comment and time limits.** Public comments are welcomed during the Public Comment period for all matters, whether listed on the agenda or not, and are limited to three minutes per person or as designated by the Citizen Advisory Board Chair at the beginning of the meeting. Additionally, public comment will be heard during individually numbered items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Citizen Advisory Board meeting. Persons may not allocate unused time to other speakers.

**Forum restrictions and orderly conduct of business.** The Citizen Advisory Board is an advisory body providing community comments and recommendations to Washoe County governing boards. The presiding officer may order the removal of any person whose statement to other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warning against disruptive conduct may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to public comments.** The Citizen Advisory Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Citizen Advisory Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Citizen Advisory Board will consider, Citizen Advisory Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff clarification, or ask that a matter be addressed on a future meeting or district forum. CAB members may do this either during the public comment item or during the following item: "CHAIRMAN/BOARD MEMBER ITEMS/NEXT AGENDA ITEMS"

**Posting locations.** Pursuant to NRS 241.020, this notice has been posted at the Washoe County Administration Building (1001 E. Ninth Street, Bldg. A); Washoe County Courthouse (75 Court Street), Downtown Reno Library (301 S. Center St.), Sparks Justice Court (1675 East Prater Way), Spanish Springs Library (7100A Pyramid Lake Highway), and online at [notice.nv.gov](http://notice.nv.gov) and [www.washoecounty.us/cab](http://www.washoecounty.us/cab).

**Support documentation.** Support documentation for the items on the agenda, provided to the CAB is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada), Andrea Tavener or Sarah Tone, Office of the County Manager, 775-328-2000.

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**AGENDA**

**1. \*CALL TO ORDER/ DETERMINATION OF QUORUM**

**2. \*PLEDGE OF ALLEGIANCE**

**3. \*PUBLIC COMMENT** – Limited to no more than three (3) minutes. Anyone may speak pertaining to any matter either on or off the agenda. Additionally, during action items [those not marked by an asterisk (\*)], public comment will be heard on that particular item before action is taken. The public are requested to submit a Request to Speak form to the Board Chairman. Comments are to be addressed to the Board as a whole.

**4. APPROVAL OF AGENDA FOR THE MEETING OF MARCH 9, 2016**

**5. APPROVAL OF THE MINUTES FOR THE MEETING OF JANUARY 13, 2016**

**6. \*UPDATES/ANNOUNCEMENTS AND CORRESPONDENCE** – This item is limited to updates and announcements from CAB members, or review of correspondence received by the CAB.

**7. \*PUBLIC OFFICIAL REPORTS**

**A. \*Washoe County Commissioner** – Washoe County Commissioner, Vaughn Hartung, may be available to provide updated information on discussions and actions by the Board of County Commissioners (BCC). Following his presentation Commissioner Hartung may be available to address questions and concerns from the CAB and the audience. Commissioner Hartung can be reached at (775) 328-2007 or via email at [vhartung@washoecounty.us](mailto:vhartung@washoecounty.us) *(This item is for information only and no action will be taken by the CAB.)*

**8. \*PUBLIC SAFETY AND COMMUNITY REPORTS/UPDATES**

**A. \*Washoe County Sheriff's Office (WCSO)** – A representative of the Washoe County Sheriff's Office may be available (unless on a call for service) to address public safety questions and concerns from CAB members and the audience, and provide an update regarding safety and recent calls for service in the Spanish Springs area. For more information call (775) 328-3001 or via the webpage at [www.washoesherriff.com](http://www.washoesherriff.com) *(This item is for information only and no action will be taken by the CAB.)*

**B. \*Regional Transportation Commission Update** – Regional Transportation Commission (RTC) Project Manager, Mr. Scott Gibson, P.E. will provide the background and related information regarding the [Pyramid-McCarran Intersection Improvement Project](#) proposed to meet the short- and long-term transportation needs of the project area in response to regional growth. The purpose of the project is to decrease traffic congestion to meet community LOS standards and improve safety. The purpose of the project is based on the existing and projected transportation needs and deficiencies in the Pyramid and McCarran corridors. For more information please visit [www.rtcwashoe.com](http://www.rtcwashoe.com). Mr. Gibson can be reached by calling (775) 335-1874 or via email at [sgibson@rtcwashoe.com](mailto:sgibson@rtcwashoe.com) *(This item is for information only and no action will be taken by the CAB.)*

**9. DEVELOPMENT PROJECTS** – The project description is provided below with links to the application or you may visit the Planning and Development Division website and select the Application Submittals page:

[http://www.washoecounty.us/comdev/da/da\\_index.htm](http://www.washoecounty.us/comdev/da/da_index.htm).

**A. Tentative Subdivision Map Case Number TM16-002 (Sugarloaf Ranch Estates)** – Request for community feedback, discussion and possible approval of a tentative subdivision map to allow the creation of up to 119 lots for single-family residences. The lots are proposed to range in size from 8,050 square feet to 17,261 square feet with an average size of 10,317 square feet. The Citizen Advisory Board may take action to summarize public feedback and recommend approval or denial of the request. *(This item is for possible action by the CAB.)*

**Please note:** The tentative subdivision map case number TM16-002 will not go forward to the Planning Commission until and unless the Master Plan Amendment Case Number MPA15-004 and Regulatory Zone Amendment Case Number RZA15-006, which are under consideration at this time, are ultimately approved.

**Applicant/Property Owner:** Sugarloaf Peak, LLC, Attn.: Jim House, 2777 Northtowne Lane, Reno, NV 89512

**Location:** On the north side of Calle De La Plata, approximately 2/10 of a mile east of its intersection with Pyramid Highway.

**APN:** 534-562-07

**Staff:** Roger Pelham, MPA, Senior Planner Washoe County Community Services Department Planning and Development Division • Phone: 775-328-3622 • E-mail: [rpelham@washoecounty.us](mailto:rpelham@washoecounty.us)

**Reviewing Body:** Planning Commission, date to be determined, **please see note above.**

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**AGENDA**

**10. \*CHAIRMAN/BOARD MEMBER ITEMS/NEXT AGENDA ITEMS** – This item is limited to announcements by CAB members and topics/issues posed for future workshops/agendas. *(This item is for information only and no action will be taken by the CAB).*

**11. \*PUBLIC COMMENT** – Limited to no more than three (3) minutes. Anyone may speak pertaining to any matter either on or off the agenda. The public are requested to submit a Request to Speak form to the Board Chairman. Comments are to be addressed to the Board as a whole.

**ADJOURNMENT.**